

SPECIALIST SERVICES

STANDARDS & CERTIFICATION

- ISO 14001 Environment Management Support
- FSC Chain of Custody Management Support
- ISO 45001 Occupational Health & Safety Support (previously OHSAS 18001)
- ISO 9001 Quality Management Support
- ISO 27001 Information Security Management
- ISO 12647 Colour Standard (UKAS Accredited)
- BPIF Colour Quality Management Certification Scheme
- ISO 37001 Anti-bribery Management System
- BRC Food Packaging for Packaging Materials

TECHNICAL

- Data
 - General Data Protection Regulations (GDPR)
 - BPIF Cyber Essentials Scheme & Data Security
 - IT Penetration Testing
- Workflow and Pre-press Reviews
- Colour Management Support
- Digital Business Development
- Management Information Systems (MIS) Support
- Dispute Resolution & Expert Witness
- In-plant Design & Print Unit Reviews
- Colour Training

BUSINESS DEVELOPMENT

- Strategic Planning
- Business Planning & Implementation
- Sales Support
 - Online Sales Healthcheck
 - On-site Sales Audit
 - Sales Mentoring
 - Bespoke Programmes
 - Online Sales Academy
 - Sales Leaders Workshop
 - Professional Selling Skills Workshop

- Marketing Support
 - Marketing Diagnostic
 - Marketing Plan
 - Marketing Management Support
 - Introduction to Marketing Workshop
 - Digital Marketing Workshop
 - Writing to Sell Workshop
- Client Management
- Tender Response Support Service
- Cost Rate Review Service
- Business Continuity/Disaster Recovery Planning
- Purchasing & Supply Chain Management Support
- Factory Planning & Layout Implementation
- Business Development Training & Short Courses
 - Introduction to Team Leader Training Workshop
 - Negotiation & Persuasion Workshop
 - Customer Services Workshop
 - Introduction to the Printing Industry Workshop

PROCESS IMPROVEMENT

- Productivity Healthcheck
- Profit Improvement Planning (PIP)
- Operations Assessment
- Total Productive Maintenance (TPM)
- 5C/5S Workplace Operations
- Admin and Workflow (Process) Streamlining
- Materials Waste Reduction
- Press Productivity Improvement
- Lean Manufacturing Implementation
- Modular Improvement Programme
- Bespoke Continuous Improvement Programmes
- Process Improvement Training & Short Courses



HEALTH, SAFETY & ENVIRONMENT

- Health & Safety Management Schemes
- Integrated Management Systems Support
- Interim Health, Safety & Environmental Managers
- Risk Assessment
- Accident Investigation
- Environmental Management Schemes
- Environmental Management Support
- Occupational Hygiene
 - COSHH Risk Assessment
 - Local Exhaust Ventilation (LEV)
 - COSHH Air Monitoring
 - Legionella Risk Assessment
 - Respiratory Protection Equipment (RPE) Face Fit Testing
 - Stack Emissions Monitoring (MCERTS)
 - Vibration Monitoring
 - Environment Noise Monitoring
 - Noise Surveys
- Health, Safety & Environment Training & Short Courses
 - Emergency First Aid
 - First Aid at Work
 - Fire Marshall Training
 - Fork Lift Truck Training Courses
 - Lift Truck Operator Manager & Supervisor Awareness Course
 - IOSH Managing Safely
 - Manual Handling in the Workplace
 - Manager/Supervisor Safety Awareness
 - Staff Workplace Safety Awareness

HUMAN RESOURCES

- HR Documentation
- Contracts of Employment
- Employee Handbook
- HR Policies and Procedures
- Redundancy Handling
- Absence Management
- TUPE Transfers
- Disciplinary & Grievance & Appeal Handling
- Managing a specific Industrial relations problem
- Recruitment and Selection
- Performance Management
- Coaching
- Job Evaluation
- Occupational Health
 - Site Health Needs Assessment
 - Drug and Alcohol Screening
 - Hearing Tests
 - Skin Checks
 - Lung Function Tests
 - Urine Screening
 - Blood Screening
 - Telephone Health Assessments
 - Face to Face Health Assessments
 - Counselling
 - Physiotherapy
 - Occupational Health Management Referrals
 - Health Surveillance and Screening
 - Medical Assessment Reporting
 - BPIF Employee Wellness Scheme
- Human Resources Training & Short Courses
 - Managing Performance Workshop
 - HR Toolkit for Managers Workshop
 - Managing Discipline and Grievance Workshop
 - Bullying and Harassment Workshop
 - Absence Management Workshop
 - Performance Appraisal Training and Development
 - Understanding Self and Others Workshop
 - Effective Team Building Workshop

This list is not exhaustive – please contact us for any specialist support services you require.

